

# European Procurements: Characteristics and Methodology to tenders



Desk formazione  
**Camera di Commercio**  
Belgo-Italiana

**First Edition: 7 - 21 of January 2023, Bruxelles**

European tenders offer an excellent opportunity to enter new markets and access EU funds in a clear and transparent way thanks to the 2014 European Public Procurement Directive and the Tenders Electronic Daily (TED) database. Indeed, the course aims to train professionals capable of responding to calls for tenders from European institutions with a high-quality offer.

The online classes are going to be shared with the students of the broader International Master in European Studies within the Evening & Weekend Programme formula, born from the collaboration among the Belgian-Italian Chamber of Commerce and the Catholic University Of Louvain.

The teaching method is interactive. A first phase of lectures on the content is followed by a second phase of group works, in which the participants, starting with an open tender, have to draft an actual tender and present it in front of the class. The lecturers accompany the entire drafting phase to refine the proposal and the methodology used.

## Partecipazione Fee

Ordinary enrolment fee is 550€, while is 430€ for Belgian-Italian Chamber of Commerce members.

### The course fee includes:

- Course registration
- The course material
- The certificate of participation in paper and digital format

## RECIPIENTS

Consultants  
Entrepreneurs  
Public Administration  
managers  
Undergraduates



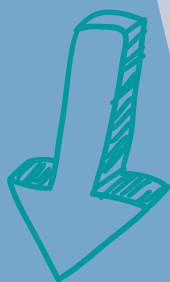
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## PROGRAMME



Saturday, January 7, 9.30 – 12.30:

- Introductions to European Procurements

Saturday, January 7, 13.30 – 16.30:

- Sources of information

Tuesday, January 10, 18.00 – 21.00:

- EU procurements: characteristics and methodology to tender

Thursday, January 12, 18.00 – 21.00:

- Methodology for tendering (Technical)

Saturday, January 14, 9.30 – 12.30:

- Methodology for tendering (Financial)

Saturday, January 14, 13.30 – 16.30:

- Methodology for tendering (Financial)

Tuesday, January 17, 18.00 – 21.00:

- Hands-on approach

Thursday, January 19, 18.00 – 21.00:

- Group work

Saturday, January 21, 9.30 – 12.30:

- Presentation and evaluation

## PRACTICAL INFO



Lessons will be held online

**Course duration:**

**from 07 to 21 January 2023**

**APPLICATION DEADLINE:  
DECEMBER 31 2022**

**E-mail:**

**info@masterdesk.eu**

**Tel.: 0032 2 205 17 93**

## HOW TO PARTICIPATE

To enrol for the course, fill in the application form, enclosing a curriculum vitae in Italian or English language and the proof of payment of the participation fee.

Following the fulfilment of the online registration form, an e-mail will be sent with the access code to the webinar and with the instructions for using the video-streaming platform.

\*The present programme may be subject to slight variations